

**North Humberside  
Motor Club Ltd**

present the

**JOHN OVEREND MEMORIAL STAGES RALLY  
AND  
THE MELBOURNE JUNIOR RALLY**



**Melbourne Airfield  
Sunday 30<sup>th</sup> May 2021**

A round of:

- The Alpha Concrete ANEMMC Stage Rally Championship 2021
- The Clubman Motorsport 2021 EMAMC Stage Rally Championship
- The Yokohama Tyres Senior F1000 Championship 2021
- The Melbourne Challenge 2021
- The F1000 Junior Championship 2021

**Final Instructions**





# SPECTATE SAFELY!



## LEAVE THE DRONE AT HOME!

#AriNeedsYou



[motorsportuk.org/rallyfuture](https://motorsportuk.org/rallyfuture)

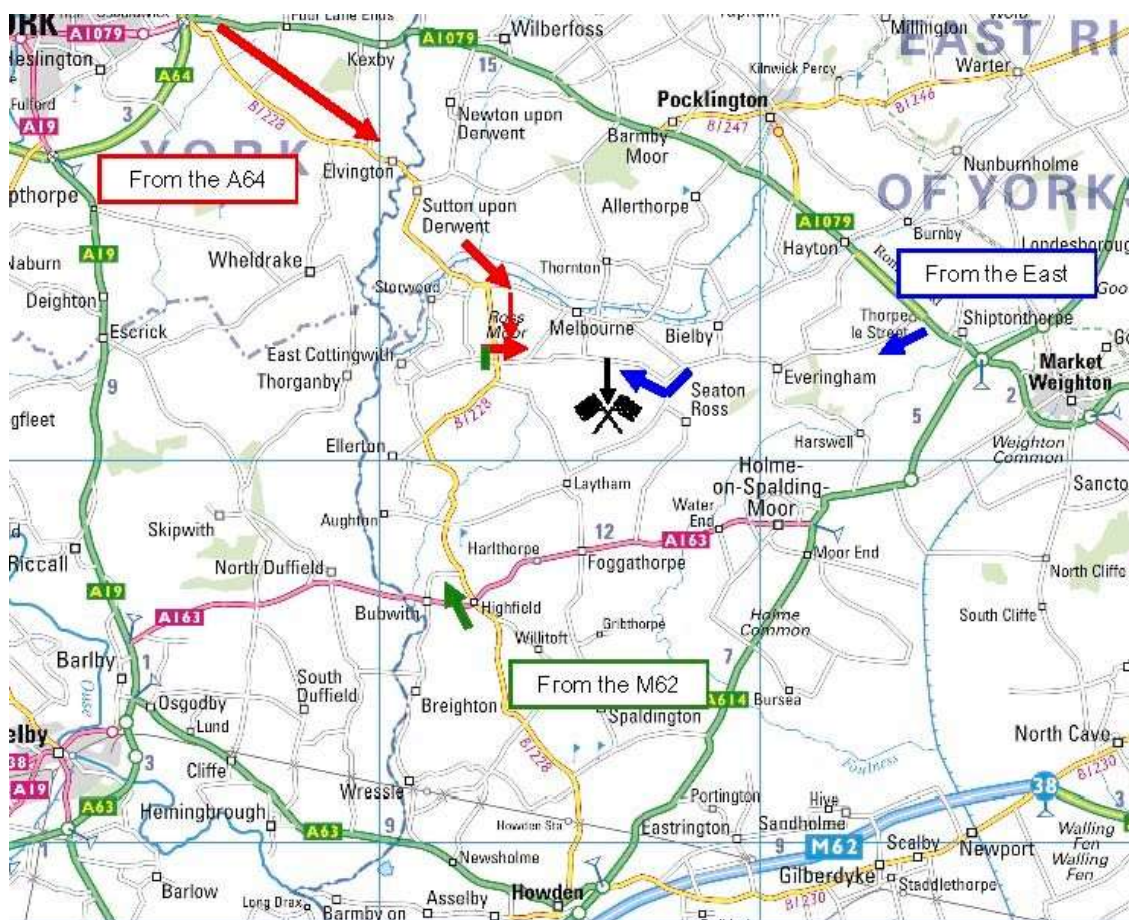
# FINAL INSTRUCTIONS - COMPETITORS' BULLETIN 1

Issued Monday 24th May 2021. This is an Official Instruction.

This Bulletin consists of 6 numbered pages. The venue plan, the service area plan, and the Motorsport UK Service Area Guidelines are attached.

Thank you for your entry, your start number is on the entry list. Please check your details and if anything is wrong, please inform the Entries Secretary, Gavin Heseltine, 01430 440114, email: [jomsr.entries@northhumbersidemotorclub.co.uk](mailto:jomsr.entries@northhumbersidemotorclub.co.uk) as soon as possible.

Melbourne Airfield is situated on the unclassified Ash Lane at MR: 763428. The preferred route from North, West, or South is via the B1228; from the East the preferred route is via Everingham. **Please do not go through Melbourne village.**



Owing to the coronavirus (COVID-19) pandemic there are many changes this year to the way we have run rallies in the past. We are all on a steep learning curve. We want you to have a safe and enjoyable event.

**THERE WILL BE NO PAPERWORK AT THE EVENT. PLEASE PRINT EVERYTHING YOU NEED.**

The venue map and service area plan are attached to these Final Instructions.



The Road Book (including stage plans), Time Card (for competitors' use only), Query Forms, and Damage Declaration will all be on the event's web-page (at <https://northhumbersidemotorclub.co.uk/rallies/john-overend-memorial-rally/>).

You must bring your usual paperwork with you: competition licences, club cards, championship registration cards (where issued), vehicle CCLB or passport. Spot checks may be made on these at any time during the event.

### **Entry to the venue**

Only enter the venue by the arrowed entrance, all other entrances to the venue are strictly private and may cause cancellation of the event if they are used. Any vehicles parked on the industrial estate may be clamped and released on Tuesday.

Once at the venue, follow the directions on the enclosed diagram to the service area. A speed limit of 15 mph is in force. On Saturday, entry to the venue is available between **16:00** and **18:00** to allow you to drop off cars, trailers, etc. to be left at the venue overnight (at owner's risk). This will not be in the service area and there will be no access to the service area or the stage. On Sunday, entry is between **06:00** and **08:00**, no access will be available outside these times.

Wristbands, vehicle passes, a rally plate, and competition numbers have all been sent in the post to the nominated person.

There are two blue wristbands for the competing crew and up to 3 yellow wristbands (the number of "Extra Persons" specified in your entry as at Saturday 22<sup>nd</sup> May) which give access to the service area.

Please have your wristband on when arriving at the venue on Sunday (wristbands are not needed on Saturday if dropping off cars, trailers, etc).

**ON SUNDAY: NO WRISTBAND, NO ENTRY.**

For your towing vehicle and one other vehicle (not including the rally car) there is a yellow square to be attached to the windscreen as high up as possible **on the left-hand side**. **NO STICKER ON VEHICLE, NO ACCESS TO SERVICE AREA** (there will be parking available for extra vehicles before entry to the service area).

For the rally car, please attach the rally plate to the rear of the car on the most vertical surface available (probably the rear window). The small ID number is to be attached to the windscreen as high up as possible **on the co-driver's side**.

**This year the event is strictly non-spectator.**

### **Noise Test & Scrutineering**

Please report to the Noise test, adjacent to the service area. The scrutineers may wish to spot check some competing cars.

Any problems on the way to the venue, please ring

**Gavin Heseltine (Secretary of the Meeting) 07561 523404**

### **Fuel**

There is no fuel available at the venue and you are advised to bring enough to last for the full day. The total stage mileage is approximately 32 miles, plus non-competitive mileage of up to 2 miles.

### **Stage Surfaces.** (Percentages are approximate)

Melbourne is a disused airfield. The tracks consist of the following:

- ☐ 70% sealed concrete and tarmac
- ☐ 30% as above but cracked, broken, loose and crumbling surfaces.

### **Toilet Facilities**

Toilets including disabled facilities will be available throughout the event. Users must take responsibility for sanitising before and after use.

### **Catering**

There will be **no** catering on-site this year. Please bring food and drinks to last for the day.

### **Drinking Water**

There is **no** drinking water available at the venue.

### **The Official Notice Board**

This will be a virtual notice board on the event's web-page at

<https://northhumbersidemotorclub.co.uk/rallies/john-overend-memorial-rally/> - a QR code for this is at the end of these Final Instructions.

### **COVID-19 precautions**

Awnings are permitted, but with no sides.

The behaviour of the service crew is the responsibility of the competing crew.  
Socialising around the service area is discouraged – not everyone is comfortable with contact.

If you require help from another competitor, it would be good practice to sanitise your hands and wear a face mask/covering.

Andrew Knott (Slicks Tyres) will be attending and has asked that any orders be placed in advance – contact Andrew on 0114 247 0485 or [andrew@slickstyre.co.uk](mailto:andrew@slickstyre.co.uk).

Please remember to sanitise hands frequently and wear PPE as appropriate.

Any driver involved in an incident must indicate that they are OK by signalling with a “thumbs” up” at the front windscreen at the earliest opportunity to any approaching marshal.

If competitors can safely exit the vehicle, then they should do so, then stand in a suitable location and respect social distancing.

If recovery is necessary, crews will have to be recovered in their own vehicles or walk back to the service area.

Please ensure towing points are suitable for towing. Do **not** attach ropes etc. if you need recovery – wiping down ropes and chains before the recovery crew can use them is an unwanted extra task.

Should the organisers need to pass an official message to crews a chalk board will be used at the ATC. Once you have read and understood the message, please give the “thumbs up” to the marshal to indicate this. This will be recorded in place of a signature.

## **Amendments / Additions to the SRs**

Stage Commander is Richard Elms

**SR6:** The first Junior competitor is due at MTC1 at 08:58 hrs.

**SR7: Tyres** – replace section (d) to the end of the SR with

- d) Tyres contained in Motorsport UK Tyre List 6 and any other tyre intended for forest or gravel use

The following tyres will be permitted **only** if approved by the Chief Scrutineer as being of tarmac type:

- e) Tyres having any of the following patterns, inscriptions or manufacturers' designations: 'All Seasons', 'Grip', 'Snow', 'Special Use', 'Town & Country', 'Mud & Snow', 'M+S', 'M.S.', 'M&S' or the Three Peaks Mountain Snowflake symbol.

If in doubt about the eligibility of your tyres please contact the organisers before the event.

## **Limited contact timekeeping**

As part of the COVID-19 precautions, the event will be using "limited contact timekeeping". Your time card will be for your own use. It is **not** to be handed to marshals. Event results will be compiled from times transmitted automatically by the clocks and from photographs of marshals' check sheets uploaded to the results service. The Road Book will contain details of how to upload query forms, damage declaration forms, and your time card if necessary to resolve a query. Results will be available on the web at <https://results.djames.org.uk/results/?e=597&simple> (for the John Overend Memorial Stages Rally) and at <https://results.djames.org.uk/results/?e=598&simple> (for the Melbourne Junior Rally). QR codes are at the end of these Final Instructions.

Competitor queries and any Judicial Processes will be digital / contactless wherever possible. Provisional results will be published on-line as soon as possible after the conclusion of the event. If no protests are received, they will become final after 30 minutes.

## **The stage start procedure**

The start will be signalled by automatic traffic lights. There will be NO verbal countdown when the automatic traffic lights are being used.

At 15 seconds before your due start time, a red light will be shown.

At 10 seconds before your start time, an amber light will come on.

At 5 seconds before your start time, the red light will go off and the 5 sectors of the amber light will turn off at 4, 3, 2, 1 seconds before your start time.

At the start time, the final sector of the amber light will turn off and a green light will turn on.

**The green light will be the visual signal to start.**

If the automatic traffic lights fail, the stage start procedure will revert to **R 25.7.1** with verbal warnings at 15 seconds, 10 seconds, 5 seconds, 4, 3, 2, 1, GO, with the raising of a flag as the visual signal to start.

## **Competitors' Briefing**

Competitors' briefings will be by Zoom webinar on Thursday and Friday evenings. Details of the webinars will be emailed to competitors. The competitors' briefing is also available on the event web-site. Both crew members should attend one of the Zoom webinars (there is no need to attend both webinars).

Your due time at MTC1 will be posted on the virtual Official Notice Board. The two cars shown on the same minute on the Start List will start in the order shown on the Start List.

**For the John Overend Memorial Stages Rally**, once you have completed stage 1, stop at the Passage Control situated after the stop line, you will be issued in a contactless manner with your due time at the ATC for the next stage. The same procedure applies to each following stage.

**For the Melbourne Junior Rally**, there is a target time from the finish of stage 1 to the arrival control for stage 2. Once you have completed stage 2, stop at the Passage Control situated after the stop line, you will be issued in a contactless manner with your due time at the ATC for the next stage. The same procedure applies to each following pair of stages.

### **Camping and Caravans**

Camping and caravanning are not allowed at the venue this year.

### **Pets**

Pets are welcome at the venue as long as they are supervised by a responsible adult at all times. Dogs and other such animals must be secured by a lead at all times, preferably in a crate during the competition.

### **Awards**

There will be no awards presentation; awards will be sent out by post after the event.

### **Early Departure from the venue.**

Competitors who wish to leave the venue before the end of the last stage may only do so after stages 2, 4, 6, & 8 have been completed. Please be ready to leave in a convoy in the service area. An official car will escort you from the venue after each batch of 2 stages has been completed.

***Finally, have a safe and enjoyable event and the best of luck.***

## URL

Virtual Official Notice Board

<https://northhumbersidemotorclub.co.uk/rallies/john-overend-memorial-rally/>



Results for John Overend Memorial  
Stages Rally

<https://results.djames.org.uk/results/?e=597&simple>



Results for Melbourne Junior Rally

<https://results.djames.org.uk/results/?e=598&simple>



Results for both rallies

<https://results.djames.org.uk/results/?m=115&simple>



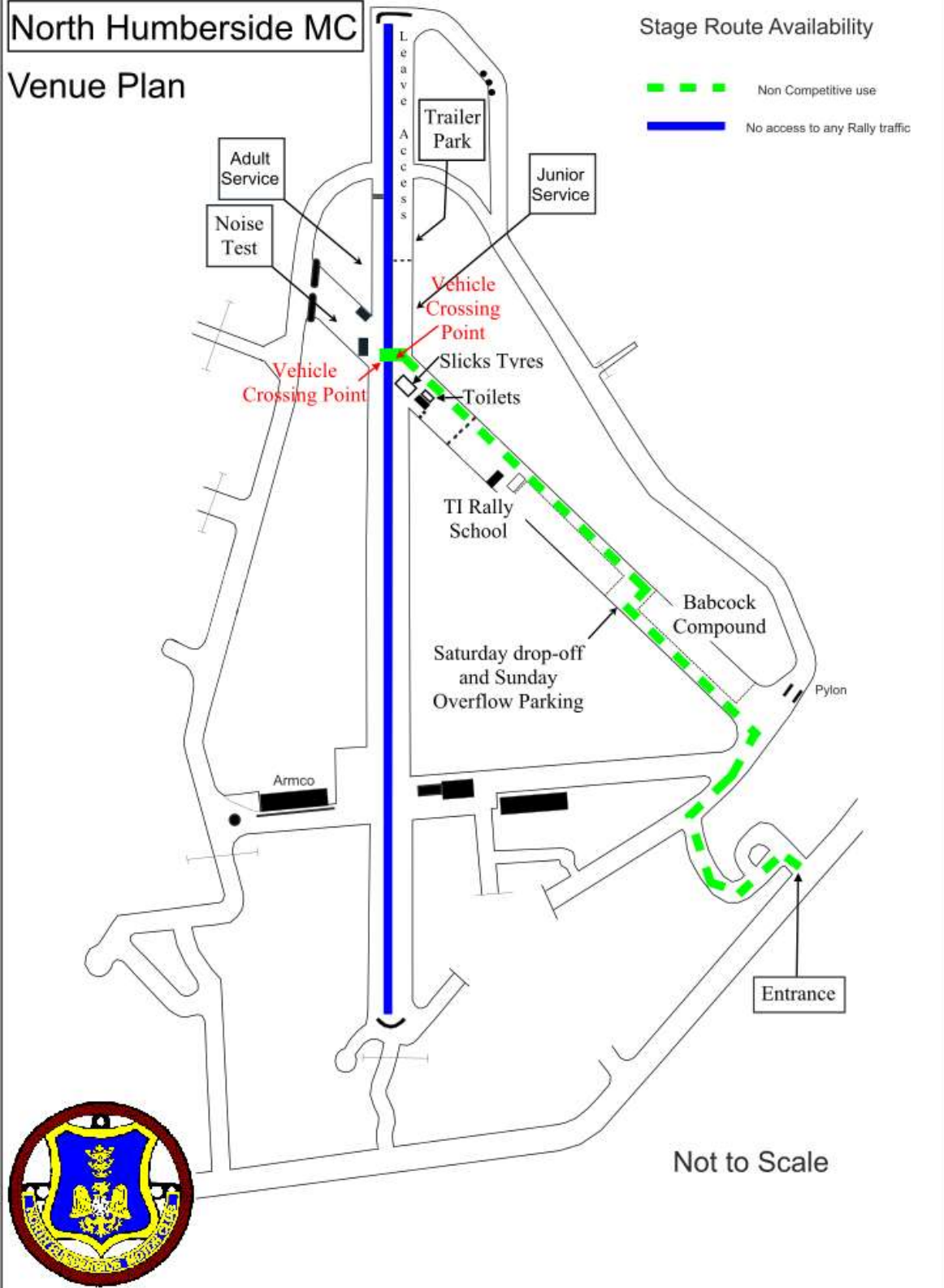


# North Humberside MC

## Venue Plan

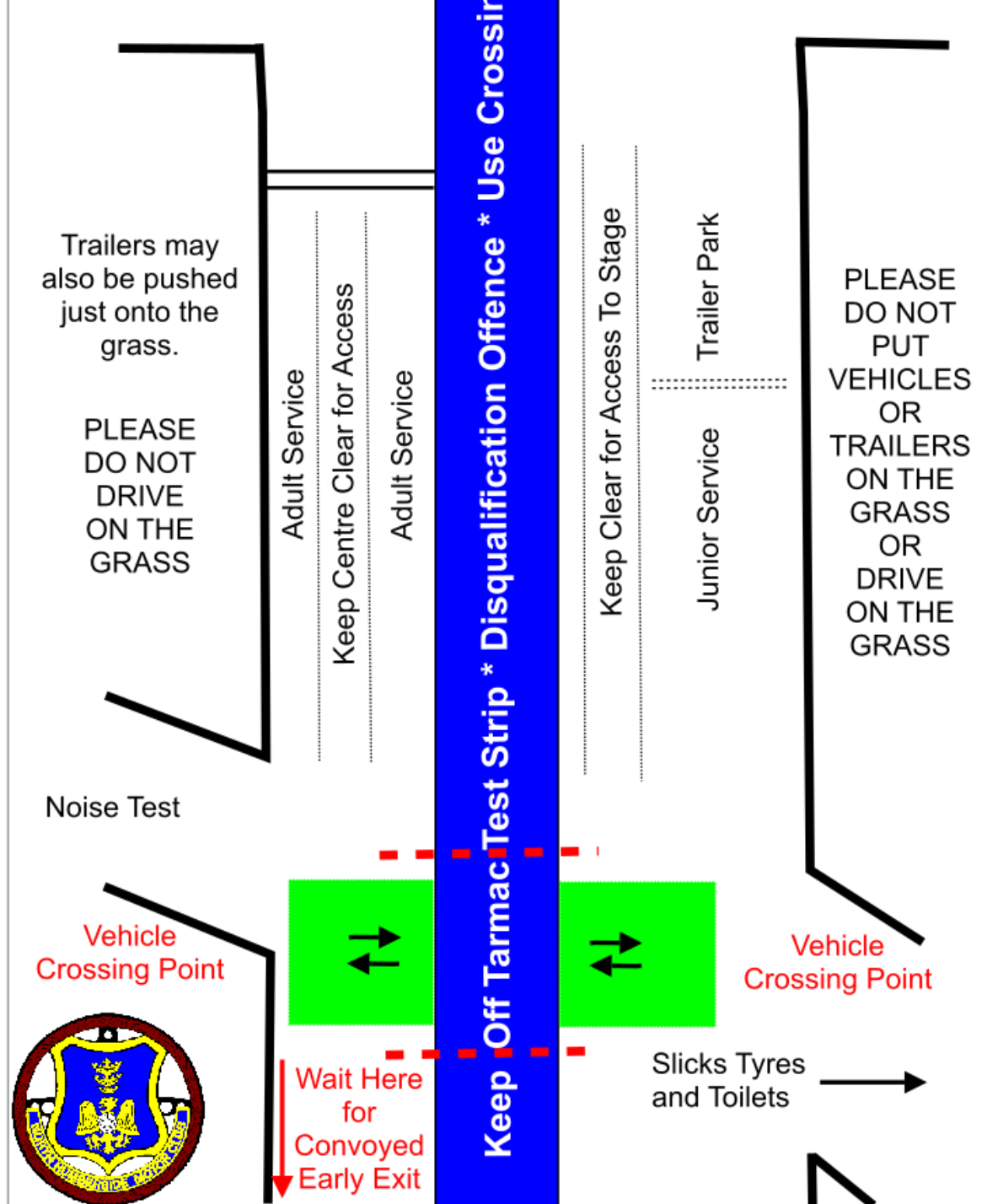
### Stage Route Availability

- Non Competitive use
- No access to any Rally traffic



# North Humberside MC

## Service Area Plan



## **Annex P - Service Area Guidelines**

### **Requirements for Organisers**

When participating in motor sport events and carrying out activities at Service Areas, entrants, competitors and service crew members should be aware of their own and other people's safety and wellbeing. The organiser has the overriding responsibility to co-ordinate the activity and ensure, so far as is reasonably practicable, that statutory requirements for these areas are met.

The Rally event organiser should allocate a 'Service Area Zone' to each competing team within the service park. These zones must be managed in such a way that they present neither a safety nor environmental risk to other teams or the venue location.

#### **A. Basic Standards for Service Areas (or Service Parks):**

1. The Service Area should be an appropriate size to allow adequate space for individual service zones, vehicle movement and safe pedestrian access. The ground should be relatively even with any significant hazards adequately controlled.
2. Service zones should be clearly demarked and public access restricted.
3. Organisers must set a speed limit for Service Areas and publish this information in the Supplementary Regulations.
4. All entrants should have an environmental ground-sheet in place before work commences on the vehicle.
5. Temporary structures such as motor homes, awnings and pop up tents must be erected securely and with sufficient ballast to cope with wind conditions. All structures deemed unsafe by the event organisers must be dismantled and removed.
6. All service vehicles should have an environmental spill-kit, for use in the event of liquid spillage. (Competing cars should also carry such a kit.) Spillage of any liquid should be contained immediately by the crew concerned.
7. Fire extinguishers should be readily available at all times when vehicles are to be worked on, particularly in the event of any welding or grinding being carried out and when vehicles are being refuelled. The layout of the Service Area should permit emergency service vehicle access, should the need arise.
8. Vehicles should be supported by axle stands, chassis sill stands or ramps, all with recommended base plates, when raised in the air by trolley or any other types of jack. Engines should not be running when the vehicle is raised on stands. No other work on the car should be attempted, when raising or lowering of the car is taking place.
9. Where necessary, as part of the service i.e. changing of fuel tank, fuel pump, fuel filter, or any other item of fuel circuit, emptying and/or refilling of the fuel tank is permitted provided that:
  - a. The work is carried out with the knowledge of the organiser
  - b. A fire extinguisher with operator is on standby
  - c. No other work is carried out on the car during this operation
  - d. A safety zone is established within which all sources of ignition are removed

- e. A minimum amount of fuel is used and any removed fuel is stored in a sealed container
- 10. Service zones should be controlled in such a way that they do not present any unacceptable risk to competitors, crews, adjacent teams or members of the public. Any personnel carrying out work should ensure that they adopt safe working practices at all times.
- 11. Entrants are responsible for all personnel in their team and in particular for supervising any young persons under the age of 18.
- 12. All working areas should be kept clean & tidy. All waste should be removed by the entrant at the end of the event and disposed of in a responsible manner.
- 13. Trailing cables & hoses should not be allowed to create a trip hazard and should not be run across access or roadways unless covered by cable protectors.
- 14. Whenever vehicle engines are being run, adequate ventilation must be in place.
- 15. Appropriate safety notices should be displayed and efforts made to ensure that they are complied with.
- 16. Service crews and competitors need to be aware of the long periods of exposure to cold, wet or heat, experienced while on location in service areas and dress accordingly.
- 17. The organiser is responsible for establishing emergency arrangements for the Service Area including fire, injury and security incidents. These arrangements must be appropriately communicated to all entrants and competitors.
- 18. Entrants are reminded of their obligation to comply with the requirements of the appropriate sporting and supplementary regulations at all times.

## B. Storage & Use of Petroleum Spirit

- 1. The organiser must establish suitable arrangements for refuelling with a preference for a designated refuelling zone. (See 'Guidance for the Operation of a Refuel Zone')
- 2. If re-fuelling is permitted in the Service Area, this should be the last operation to be carried out before the vehicles leave. The vehicle should be off any support stands, have all four wheels on the ground, have all other work ceased and have no occupants, when re-fuelling commences. All sources of ignition must be removed from the area and an appropriate fire response should be prepared.
- 3. Ideally re-fuelling should be by hand pumping, rather than from hand held containers.
- 4. Containers should comply with the relevant British Standard, should be marked "Petroleum Spirit-Highly Flammable" and be kept from any source of ignition.
- 5. All empty containers should be removed from the venue after the event.
- 6. Petrol is to be used as fuel only, not for any other purpose.
- 7. All vehicle re-fuelling is to take place in the open air. Smoking and any other sources of ignition, including live electrical items, must be prohibited and a safe area should be enforced with an operative on standby with a fire extinguisher.
- 8. Refuelling operatives, including those standing by with fire extinguishers, should ensure they are wearing protective clothing, including gloves and eye protection.



## C. Hazardous Substances

1. Some parts on historic vehicles, for example brake & clutch linings, contain asbestos. Competitors are encouraged to use non-asbestos substitutes where possible.
2. Where asbestos is used, every effort should be made to prevent dust being released.
3. Some mineral oils may cause skin cancers. Where contact does occur, contamination should be washed off immediately. The wearing of any contaminated clothing should be avoided.
4. Other substances may cause ill health. Competitors should obtain MSDS (material safety data sheets) from suppliers in advance so that they hold important safety information about the products.

## D. Electrical Safety

1. All electrical equipment should be maintained in a safe condition.
2. Extension leads & cables should be neoprene, oil resistant flexible cable.
3. All electrical equipment used externally should be weatherproof and tools should be insulated against electric shock and used with residual current devices.
4. Electrical equipment and hand tools should not be used where flammable vapours e.g. brake cleaner or fuel, are present.

## E. Fire Precautions

1. All competition and service vehicles should carry a suitable fire extinguisher.
2. Special consideration should be made before lighting any cooking appliance.
3. All sources of ignition should be kept away from any fuel store or re-fuelling area.
4. Fire extinguishers should not be moved from their known location, other than when in use.
5. In the event of any fire, a report should be made to the organisers of the event before leaving the venue.
6. All entrants are encouraged to train their personnel in correct fire prevention and treatment procedures.
7. The organisers are responsible for putting in place an emergency plan to cover a fire in Service Area scenario.

## F. Compressed Air Equipment

1. Air blasts from over inflated tyres can cause severe injury. Tyres should not be inflated above manufacturers' recommendation figures.
2. Always stand clear when inflating tyres.
3. Compressors & air lines should be inspected regularly.
4. Compressed air cylinders should be stored and used to suppliers' recommendations.

## G. Noise

1. Exposure to excessive noise may result in hearing loss, or other complaints. These may be short term, or after prolonged exposure, permanent.
2. Where exposure to noise is unavoidable, hearing protection should be worn.

## H. Manual Handling

1. Lifting, carrying and propelling of loads by bodily force is a major cause of industrial injuries. All entrants are encouraged to train their personnel in safe manual handling techniques and provide appropriate lifting aids.

## I. Waste

1. Entrants must remove all waste from the venue, including containers, packaging, tyres, oils etc. They must be disposed of it in accordance with environmental legislation.
2. General waste facilities on site should not be used to dispose of hazardous substances or materials which have been contaminated by hazardous substances. These must be segregated and disposed of in accordance with waste regulations.

## J. Vehicle Safety

1. A 10 mph speed limit should be observed at all times in a Service Area, other than for Emergency Vehicles which may be attending an incident.
2. There may be pedestrians in Service Areas. Special care must be taken in these circumstances, to avoid collisions and, where practicable, to segregate pedestrian routes.
3. The unauthorised use of mopeds, motorcycles, scooters, go-peds, quads etc. is forbidden in Service Areas.
4. Vehicles may only be driven by persons holding valid driving licences for that class of vehicle.

## K. First Aid

1. Any person sustaining injury or illness, should seek treatment from the event emergency services, by initially reporting to the Senior Official in charge of the Service Area, who will ensure the appropriate response.

## L. Reporting of Accidents & Incidents

1. All accidents where any person sustains injury, or where damage to property occurs, should be reported immediately to the Senior Official in charge of the Service Area.

## M. Further Regulations and Information

1. Entrants are reminded of their obligations to comply with the requirements of the appropriate sporting regulations at all times. These Guidance Notes should be read in conjunction with all relevant regulations and the HSE's guide HSG112 'Managing Health & Safety at Motorsport Events'.



# Clubman Motorsport

[www.clubmanmotorsport.com](http://www.clubmanmotorsport.com)

Clubman Motorsport are proud to sponsor the Rallies at Melbourne.  
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- Showroom featuring Hans Devices & Simpson Hybrids, Helmets, Lighting, Seats, Racewear, Harnesses, Tools & Other Essentials.

Our website only contains a fraction of what we stock. For personal advice from a fellow competitor, please call Rob on 07598 294750 or email [Rob@ClubmanMotorsport.com](mailto:Rob@ClubmanMotorsport.com)



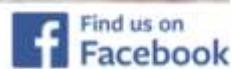




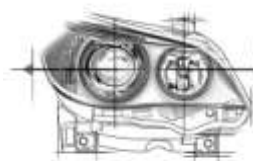
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# SPECTATE SAFELY!



ARI  
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TO

Be alert!

Always expect the unexpected

Stay at the designated spectator areas

Remember that in an accident anything can happen

Always follow the instructions of the marshals

Your safety – Your life

**ONLY A SAFE RALLY IS A GOOD RALLY**

#AriNeedsYou



[motorsportuk.org](http://motorsportuk.org)



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