

LIMITED CONTACT TIMEKEEPING AND DOCUMENT UPLOAD

COMPETITOR'S INSTRUCTIONS

With the restrictions imposed due to the Corona-19 virus it is not currently possible for marshals to handle and fill in time cards. Times will be recorded by the marshals on checksheets and competitors will complete their own time cards with the time on the clock shown to you by the marshal and possibly on a large display clock.

Whilst the times recorded on the checksheets will be used by the results team to calculate results it will be useful for the results team to have a copy of your completed time cards.

To achieve this we now have software which runs in the web browser on your phone to enable you to photograph and send to the results team a copy of each time card, damage declaration, results query or other document.

For each event there will be a QR code and website address (URL), which will be given to you by the organisers, so you can scan it with your smart phone or enter the URL. These will take you to the upload page.

So that you can familiarise yourself with the procedure the following allows you to have a practice with **test data**.

STEP 1



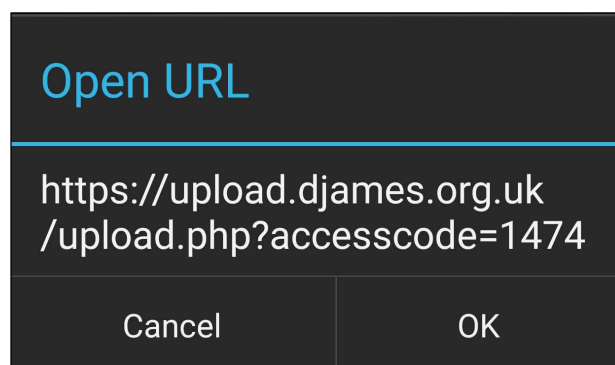
Scan the QR code with your phone. Some phones will do this by just pointing the camera at the QR code; some may have a QR scanner app installed or you can install one from the Google or Apple Store.

Alternatively, you can enter the following URL into the browser address bar of your phone:

<https://upload.djames.org.uk/upload.php?accesscode=1474>

NOTE: These links are for practice only.

STEP 2



On scanning the QR code this or a similar message will be displayed depending on your phone. Tap to accept.

NOTE: the access code will be different for each event.

STEP 3

upload.djames.org.uk/uplc

Test Event 2

Competitor upload

Enter your car number, choose the time card or other document, then click the "Take photo" button (scroll down if necessary). This will start the camera. Take a photo of the time card or other document then click the "Upload" button. You can upload the same document more than once - all the uploads will be saved.

Car No.:

Time Card:

[Take photo](#)

[Upload](#)

Your car number will be remembered for subsequent uploads. **Please make sure you have entered your car number correctly. Also write the car number on all the actual time cards.**

The first time card number will be displayed. After uploading the photo this will change to the next card number. You can manually change the number.

The down arrow (▼) displays other options to select when necessary.

Tap "Take photo". The camera will open automatically

Card 1	<input checked="" type="radio"/>
Damage Declaration	<input type="radio"/>
Query Form	<input type="radio"/>
Other document	<input type="radio"/>

STEP 4

RETRY OK

FORD PARTS
CHEVIOT STAGES RALLY 2018
TIME CARD 1

CAR NUMBER
9

TARGET OR BOGEY	CONTROL	hrs : mins : secs	PREV CAR	OFFICIAL INITIALS
	MTC1	09:41		
Road Target 4 mins	SA1	09:45		
Dudleys 1	PROV SS1	09:48:00		
Bogey 6:03 Target 15:00	SF1	09:54:33		
Road Target 9 mins	SA2	10:03		
Riverside 1	PROV SS2	10:06:30		
Bogey 1:56 Target 5:00	SF2	10:08:54		
Road Target 28 mins	SA3	10:36		
Cottonshope 1	PROV SS3	10:39:00		
Bogey 3:18 Target 8:00	SF3	10:43:03		
Road Target 23 mins	TC2	11:06		

HAND IN TIME CARD 1 AT TC2 (SERVICE IN)

If you retire complete and hand in the Damage Declaration (last card)

After the photo has been taken, it will be displayed on screen (example above).

If you are happy with it, tap "OK" (or the equivalent) to accept, when you will be taken to the screen shown in Step 5.

If you are not happy with the photo select "Retry" (or the equivalent) which will return to Step 3

STEP 5

upload.djames.org.uk/uplc

Test Event 2

Competitor upload

Enter your car number, choose the time card or other document, then click the "Take photo" button (scroll down if necessary). This will start the camera. Take a photo of the time card or other document then click the "Upload" button. You can upload the same document more than once - all the uploads will be saved.

Car No.:

Time Card:

Photo taken:
1602684446244987617157.jpg

Upload

Tap "Upload"

There may be a delay of several seconds depending on the speed of your connection

STEP 6

upload.djames.org.uk/uplc

Competitor Process Upload

Success - document saved.

If you have another document to upload, click the button below.

Upload another document

accesscode 1474

If you get a failure through lack of an Internet connection you will have to take and send the photo again when you have a signal.